



Salmon Arm Folk Music Society, Office 541 3rd ST SW.
 MAIL TO: Box 21, Salmon Arm, B.C., V1E 4N2
 E-Mail: info@rootsandblues.ca
 Web site: www.rootsandblues.ca
 Phone: 250 833-4096 Fax: 250-833-4097

Roots & Blues Artisan Booth Application 2019

August 16.17.18 2019

Artisan Market Policy

The Salmon Arm Folk Music Society's Roots and Blues Festival is the largest multi-cultural music festival in the Interior of British Columbia. Last year the Festival drew over 27700 attendees over three days. The Artisan Market space is prominently located on the site and is a busy and popular area of the Festival. As a supporter and presenter of diverse music genres and cultures, the Festival strives to reflect the same concept within its craft area. The Artisan Market place is a venue for local, provincial and national crafts-persons and artisans who create their own hand-made items.

Absolutely No Imports Allowed

Rental Information

Space Size: 15' X 15' if you require extra footage, it is available at a cost of \$20 per foot.
 Cost: \$500+ and comes with one power outlet. There is a \$20 charge for each additional power outlet.
 Equipment: Participants must provide their own shelter, tables, chairs, lights, etc. and **you must bring your own CSA approved extension cords.**

Exhibitors are required to supervise their own space during hours of operation

There are no reserved spaces. Site layout is preplanned and spaces are pre-designated at our discretion.

Staffing

Two passes are provided with each booth registration. Children 12 and under are free. Each staff person receives a nametag and wristband at the Vendor Entrance before entering the site. Additional passes can be **purchased at the time of application for \$139. plus taxes.** Otherwise, gate prices will apply. **You are responsible for supervising your children if any.**

Market Space Hours of Operation

Friday, August 16th – 5pm to 9 pm
 Saturday, Aug 17th – 10:00 am to 9 pm
 Sunday, Aug 18th – 10:00 am to 9 pm
 Load out on Sunday begins after 9 pm
 Staying open later is optional. The option to load out Monday morning can be done as well.

Set Up Hours

Friday Aug 16th – 7:30 am to 12 noon
 You must be set up before 12 noon on Aug 16th
 No Vehicle Entry to Site after 3 pm
 Must have all vehicles off site 2 PM on Friday!
 Please register in Artisan Area
 Gates open at 5 pm on Friday

Submission Process – Application Deadline is End of March 2019

All Applicants (whether returning or not) are required to send in images of items to info@rootsandblues.ca of each category of item being sold. **(DO NOT SEND SAMPLES)** Please complete the application form in full and return with proof of insurance, booth fee and other supporting documentation to the mailing address below.

WE WILL NOTIFY YOU IF YOU HAVE BEEN ACCEPTED.

THE SELECTION PROCESS IS BASED ON INCLUDING A VARIETY OF ARTISANS.

For example: a few jewelers, potters, glass artisans, musical instruments makers, etc...

Items being sold

Please list all items you sell at your booth beginning with what you have the most of.

- | | | |
|----------|----------|----------|
| 1. _____ | 4. _____ | 7. _____ |
| 2. _____ | 5. _____ | 8. _____ |
| 3. _____ | 6. _____ | 9. _____ |

Applicant Contact Information

Company Name: _____ Phone: _____

Cell Phone: _____ Fax: _____

Contact Person: _____ Email: _____

Mailing Address: _____ City: _____

Province: _____ Postal Code: _____ Website: _____

Booth Staff Names: 1. _____ 2. _____

Will you be demonstrating your craft at the Festival? Yes _____ No _____

Please include a 15 word description of your booth's product(s) for our Festival Program. We will edit, if necessary.

Calculation of Fees

Booth Fee Cost **\$500.00 = \$** _____

Extra Footage - \$20 per foot. Length of space required: 15' plus _____ 'x \$20 per foot \$ _____

Power required ____ Yes ____ No Extra outlets _____ @\$20 each \$ _____

Camping Yes ____ No ____ \$129 (20X20) (4 nights) \$159 (20X40) (4 nights) \$ _____

Extra passes \$139 each. Number required _____ x \$139 plus 5% GST \$ _____

Total Amount of Cheque Enclosed \$ _____

Camping onsite is not permitted There is a charge for weekend campsites. August 15-20th

Cheques payable to the Salmon Arm Folk Music Society and mail to the address listed on the bottom of this page. Credit card payment accepted, please indicate if you will pay with credit card or cheque.

We will call you for your credit card information if you accept this option

CREDIT CARD YES or NO, CHEQUE YES or NO

If you are paying with credit card please call Cindy at 250 833 4096 to submit payment.

Booth fees **must be paid in full** with the application submitted (**End of March, 2019 is the deadline**). Space is available on a first come, first approved basis. All applications are juried. Once accepted, there will be **no refunds**. You will be contacted as soon as you have been accepted.

Application Checklist: Please

Enclosed is:

- Booth fees.
- Camping fee.
- Proof of insurance and other supporting documentation.
- PAYMENT

I accept the above stated conditions and do not hold the Salmon Arm Folk Music Society or its staff or volunteers legally responsible for any loss or theft incurred to me, my employees or my goods and equipment during this event.

Signature _____ **Date** _____

Fax – Print – 1 250- 833-4097

Email info@rootsandblues.ca

By Mail: Roots and Blues, Artisans, PO BOX 21, Salmon Arm, BC V1E 4N2

Festival Location: Salmon Arm Fairgrounds 490 5th Ave SW. Salmon Arm, BC