



August 17, 18 and 19th, 2012

**Please return and sign as soon as possible.
WE will let you know if you have been
accepted for 2012.**
Salmon Arm Folk Music Society
Box 21
Salmon Arm, B.C.
V1E 4N2
PH: 250 833 4096 FAX: 250 833 4097
info@rootsandblues.ca
Email, fax or mail!

Food Vendor Application

Food Vendor Policy

The Salmon Arm Folk Music Society's Roots and Blues Festival is the largest outdoor multicultural festival of its kind in the Interior of British Columbia. Last year, the Festival drew over 28000 attendees over three days.

The Food Vendor Area is prominently located on the site and is a busy and popular part of the Festival. As an event that celebrates a diversity of cultures and heritages, the Festival wants to reflect the same idea in its food vendor area.

All food vendor booths must meet the standards under the **BC Health Temporary Food Service Regulation** and must display a valid **BC Temporary Food Concession Permit**. All vendor information will be shared with the Health Department and the Health Inspector may contact you in advance. Concessions **must conform** to BC electrical and building codes **including a valid BC electrical inspection sticker or an inspection certificate posted on the premises**. All vendors must also comply with **BC Fire code required - CAN/ULC 1254 Standard**.

Any vendor failing to comply with the above requirements will not be hooked up and will not receive a refund. Food vendors are also required to carry and supply a copy of \$2 million liability insurance.

PLEASE CONTACT INTERIOR HEALTH WELL IN ADVANCE TO ENSURE ENTRY TO THE FESTIVAL – ALL PERMITS MUST BE UP-TO-DATE

**CONTACT – Jennifer Robinson 250 833 4125 fax 250 833-4117 or email jennifer.jacobsen@interiorhealth.ca
DEADLINE IS END OF JULY FOR PERMIT COMPLETION**

Space Rental

Standard Space Size: 12' x 12'

Included: 2-15 amp 110-volt circuits

Cost: \$1700 plus if you require additional power and footage (power not available til Friday)

Cleaning/Damage Deposit: \$100.00 (please make a separate cheque—it will be returned upon final inspection of site before departure.)

Beer Garden Food Vendor: We are offering one spot in our beer garden for a full meal food vendor. The cost is \$2000.

Extra Footage: Extra footage is \$25.00 per foot.

Staffing

Up to four staff passes including the proprietor are included with cost of space. Additional staff passes can be **purchased at the time of registration for \$105.00** each. After that full gate prices apply.

Application Process • Application Deadline Feb. 24/12

All Applicants must submit a full menu at time of application regardless of whether they are a returning food vendor or not. Returning Food Vendors are not guaranteed a spot at the Festival.

Proof of insurance and other required permits must be submitted at time of application along with cheques for fees. Application fees are due February 24, 2012

All fees are non-refundable

Part A • Applicant Contact Information

Please Complete in Full • Please Print

Please put current information, so we can contact you quickly

Name of Booth/Organization:

Contact Person: _____ Website _____

Mailing Address: _____ Prov _____ Postal Code _____

Phone: Home _____ CELL _____ FAX _____

Email Address: _____

Part B • Staff –

Please list yourself (proprietor) and up to 3 staff that is included with cost of space.

1. _____ 2. _____

3. _____ 4. _____

Additional Staff Passes can be purchased at a cost of \$105.00 each at time of Registration. Please list additional staff.

1. _____ 2. _____

3. _____ 4. _____

Part C • Menu and Concession Photos (Please include as attachments)

If you have sent in photos previously they are still on file. Only submit if you have a new booth.

List detailed menu items and pricing or provide a menu.

▪ You may only sell menu items listed with this application.

▪ Please include photos of your concession

Check In/Set Up Hours

7 am to 12-noon • Friday August 17th

Must be Set Up for 12 noon

No Entry to Site After 12 noon

Thursday night set-up between 3 pm and 7 pm must have your own generator

Food Area Hours of Operation

Friday August 17th • 5 pm to 11 pm

Saturday August 18th • 10:30 am to 11 pm

Sunday August 19th • 10:30 am to 11 pm

VENDOR BUCKS – We are providing our volunteers with vendor tickets if you choose to participate please check here YES _____ NO _____
We will redeem each authorized vendor ticket for \$5, we will have scheduled pick-ups Saturday and Sunday at 10 pm (please submit all at these times.) They will be counted signed off and returned to the office. Please allow 7 days for payment (cheque only).

If you choose to participate we need you to select a menu item or items. I (payees

Name) _____ AGREE to the following items for the volunteer vendor bucks.

Option 1 _____

Option 2 _____

Option 3 _____

Part D •

Application/Checklist •Application Deadline Feb 24 /2012

Are you interested in being located in the Beer Garden Yes:_____ No:_____
You will be contacted if we choose your booth to be located in the Beer Garden. Extra fees are due at that time. Please include TONGUE in LENGTH
PLEASE BE ACCURATE! INCLUDE TONGUE-WE DESIGNATE FOOTAGE AND POWER BEFORE YOU ARRIVE- PLEASE DO NOT UNDERESTIMATE

Please include your booth's dimensions: Length _____ Width _____ Height _____

Standard booth (12' x 12' & 2-15 amp - 110 volt circuit) [_____] x \$ 1700.00 = footage: \$ 25.00/ft.

Length of concession (incl. tongue) is _____ minus (-) 12 ft. X \$25.00 \$ _____

Extra Power 15 amp/110 volt _____ x \$55.00 = \$ _____

20 amp/120 volt _____ x \$70.00 = \$ _____

30 amp/125/220 volt _____ x \$105.00 = \$ _____

40 amp/125/220 volt _____ x \$155.00 = \$ _____

60 amp/125/220 volt _____ x \$230.00 = \$ _____

ONLY AVAILABLE AT TIME OF REGISTRY Extra Staff _____ x \$105.00 = \$ _____

Subtotal = \$ _____

Camping is available across the road from the Festival. Charge for this is \$95.00 each = \$ _____

Beer Garden \$300 = \$ _____

Extra Tickets __ @105=\$ _____

TOTAL BOOTH FEE = \$ _____

Checklist ☺

- ☺ Booth fees (deadline is February 24, /2012)
- ☺ Camping Fees and registration form from website
- ☺ Photo or drawing of booth showing all serving sides (show where tongue is)
- ☺ Enclosed documentation proof of valid BC Temporary Food Concession Permit
- ☺ Enclosed documentation proof of \$2 million Liability Insurance
- ☺ Separate cheque \$100.00 Cleaning/Damage Deposit
- ☺ Submit a full menu (list detailed menu items and pricing or provide a menu)
- ☺ Include photos of your concession

Incomplete applications will be returned.

Those applicants who are not approved will have their cheques mailed back to them at the Society's expense. You will be contacted as soon as you are approved. There will be no refunds.

I accept the above stated conditions and do not hold the Salmon Arm Folk Music Society or its staff or volunteers legally responsible for any loss, damage or theft incurred to myself, my employees or my goods and equipment during this event. I understand that health and safety inspections will occur during the Festival and that I need to have all required permits and insurance present. I understand that there will be no power provided until Friday morning. I will provide my own generator till Friday.

Signature _____ Date _____

Contact Information

490 - 5th Avenue SW

Salmon Arm, BC

(250) 833-4096 Fax: (250) 833-4097 or email info@rootsandblues.ca

Website: www.rootsandblues.ca

Please make cheques payable to:

Salmon Arm Folk Music Society

PO Box 21

Salmon Arm BC

V1E 4N2